



# 2023 Convention Exhibitor & Sponsorship Packet



Please complete the following for registration, exhibits, advertising, and sponsorships.

Additional information may be needed for items purchased. Please see the appropriate stated page to complete any additional forms. If you have any questions, please contact Libby at Libby@PIAIndiana.com or call (317) 899-9200.

Forms may be completed online at: [www.piaindiana.com/sponsors--exhibitors](http://www.piaindiana.com/sponsors--exhibitors)

<b>Booth:</b> Please complete <a href="#">page 3</a> to reserve your booth space.  <b>StarPartners</b> can purchase additional booths at the Associate Member Rate!	<input type="checkbox"/> <b>5 StarPartner:</b> 1 Booth FREE - Quantity: _____ <input type="checkbox"/> <b>4 StarPartner:</b> 1 Booth @ \$300 - Quantity: _____ <input type="checkbox"/> <b>3 StarPartner:</b> 1 Booth @ \$425 - Quantity: _____ <input type="checkbox"/> <b>PIA Associate Member:</b> \$850 - Quantity: _____ <input type="checkbox"/> <b>Non-Member:</b> \$1,200 - Quantity: _____ <input type="checkbox"/> <b>Additional Booth Attendee</b> (1 included with each booth) Member Rate: \$85/Each - Quantity: _____ Non-Member Rate: \$120/Each - Quantity: _____			\$ _____
<b>Program Advertising:</b> Please complete <a href="#">page 4</a> to reserve advertising space.	<input type="checkbox"/> <b>Third page</b> Member: \$250 Non-Member: \$350	<input type="checkbox"/> <b>Half Page</b> Member: \$350 Non-Member: \$450	<input type="checkbox"/> <b>Full Page</b> Member: \$500 Non-Member: \$600	
	<input type="checkbox"/> <b>Inside Front Cover</b> Member: \$600 Non-Member: \$700	<input type="checkbox"/> <b>Inside Back Cover</b> Member: \$600 Non-Member: \$700	<input type="checkbox"/> <b>Outside Back Cover</b> Member: \$600 Non-Member: \$700	\$ _____
<b>Additional Sponsorship Opportunities:</b> Please complete <a href="#">page 5</a> to reserve your sponsorship.  <small>* - Multiple Opportunities for Sponsorship Item</small>	<input type="checkbox"/> <b>Premier Sponsor: Tradeshow Lunch</b> Member: \$2,500 Non-Member: \$3,400	<input type="checkbox"/> <b>Premier Sponsor: Keynote Lunch</b> Member: \$2,500 Non-Member: \$3,400	<input type="checkbox"/> <b>Convention Packet Sponsor</b> Member: \$1,750 Non-Member: \$2,250	
	<input type="checkbox"/> <b>Name Badge Lanyard Sponsor</b> Member: \$1,750 Non-Member: \$2,250	<input type="checkbox"/> <b>Tradeshow Bag Sponsor</b> Member: \$750 Non-Member: \$1,000		
	<input type="checkbox"/> <b>*Thursday Night Social Sponsor</b> Member: \$500 Non-Member: \$600	<input type="checkbox"/> <b>*1.5 hour CE Session Sponsor</b> Member: \$350 Non-Member: \$500		\$ _____
<b>Convention Registrations:</b> Please complete <a href="#">page 2</a> to register.  <b>3 StarPartners</b> receive 3 free full registrations <b>4 StarPartners</b> receive 6 free full registrations <b>5 StarPartners</b> receive 11 free full registrations	<input type="checkbox"/> <b>Full Convention</b> Member: \$185 Non-Member: \$260 Quantity: _____	<input type="checkbox"/> <b>Thursday Only</b> Member: \$100 Non-Member: \$155 Quantity: _____	<input type="checkbox"/> <b>Friday Only</b> Member: \$100 Non-Member: \$155 Quantity: _____	
	<input type="checkbox"/> <b>Tradeshow Only</b> Member: \$85 Non-Member: \$120 Quantity: _____	<input type="checkbox"/> <b>Friday Lunch</b> Member: \$50 Non-Member: \$65 Quantity: _____		\$ _____
<b>Total Cost:</b>				\$ _____

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
 Email: \_\_\_\_\_ Phone: \_\_\_\_\_

### Payment Information:

Check       Credit Card:    Visa      MasterCard      American Express

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_





# 2023 Convention Company Registration Form



Please complete a box for each attendee. The information entered below will be used for name badges.

## Attendee 1:

Full Convention    Thursday Only    Friday Only    E&O Only    Ethics Only    Tradeshow Only    Friday Lunch Only

Name: \_\_\_\_\_ Designations: \_\_\_\_\_

Company Name: \_\_\_\_\_ IN License #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Attendee 2:

Full Convention    Thursday Only    Friday Only    E&O Only    Ethics Only    Tradeshow Only    Friday Lunch Only

Name: \_\_\_\_\_ Designations: \_\_\_\_\_

Company Name: \_\_\_\_\_ IN License #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Attendee 3:

Full Convention    Thursday Only    Friday Only    E&O Only    Ethics Only    Tradeshow Only    Friday Lunch Only

Name: \_\_\_\_\_ Designations: \_\_\_\_\_

Company Name: \_\_\_\_\_ IN License #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Attendee 4:

Full Convention    Thursday Only    Friday Only    E&O Only    Ethics Only    Tradeshow Only    Friday Lunch Only

Name: \_\_\_\_\_ Designations: \_\_\_\_\_

Company Name: \_\_\_\_\_ IN License #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## Attendee 5:

Full Convention    Thursday Only    Friday Only    E&O Only    Ethics Only    Tradeshow Only    Friday Lunch Only

Name: \_\_\_\_\_ Designations: \_\_\_\_\_

Company Name: \_\_\_\_\_ IN License #: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Please note:** In order to complete registration, you must select the convention sessions you wish to attend. A link to the session selection will be included in your confirmation email.

**Please complete payment information on page 1.**





# 2023 Tradeshow Exhibitor Registration Form



## Payment for your booth is due with the submitted contract.

Due to limited space, reserved booths will be released 45 days after reservation if payment is not received or other arrangements have not been made.

Company Name: \_\_\_\_\_  
 Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Website: \_\_\_\_\_

### Information to be included in the program book:

Same as above

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Booth: First Choice: # \_\_\_\_\_ Second Choice: # \_\_\_\_\_ Third Choice: # \_\_\_\_\_  
 Booth display sign should read: \_\_\_\_\_  
 Name of Complimentary Booth Attendee (each booth includes one person): \_\_\_\_\_  
 Booth Attendee Email: \_\_\_\_\_  
 Number of Additional Booth Attendees: \_\_\_\_\_ @ \$85 per PIA Member \_\_\_\_\_ @ \$120 per Non-Member  
 Names of Additional Booth Attendees: \_\_\_\_\_

(If the Additional Booth Attendee will be attending the full day at convention on May 4th, there is no additional fee to attend the trade show.)

## Please complete payment information on page 1.

**Booth prizes:** Your company is welcome to issue a booth prize during the tradeshow.

- If you would like PIA to distribute your prize at the Thursday Night Social, please complete the "Exhibit Prize" card provided at your booth and return it to a PIA staff person. If you would like to distribute your own prize, you are welcome to do so.
- PIA will not announce booth prize winners at the tradeshow.
- If PIA is distributing your prize at the Thursday Night Social, you must turn in your card and prize to a PIA staff person prior to 3:00 p.m. All prizes will be locked in the PIA office onsite until the Thursday Night Social.

### By submitting this form, you agree to the following terms and conditions:

1. Each booth is 8' x 8'. All booths contain 8' high pipe and drape, one 6' skirted table, 2 folding chairs, and a 7" x 44" ID sign with company name. If you have specific needs for your space, you must contact PIA no later than 2 weeks prior to the event.
2. Booths must be set up by **11:30 a.m.** on Thursday, May 4, 2022.
3. All booths must be open and staffed during the posted tradeshow hours: **Thursday, May 4, 2023, 11:45 a.m. - 2:30 p.m.**
4. Booths should be taken down between 2:30 p.m. - 4:00 p.m. Booth materials are not to be left in the hall after Tradeshow hours, unless prior shipping arrangements have been made through our Expo Company.
5. **Payment for your booth is due with the submitted contract.** Due to limited space, reserved booths will be released 45 days after reservation if payment is not received or other arrangements have not been made. All invoices are due no later than March 20, 2023. **There is no refund if you cancel within 30 days of the event.**
6. Payment for the booth includes **one tradeshow registration.** You must pay \$85 for each additional PIA Member and \$120 for each additional Non-Member who will attend the tradeshow. Tradeshow admittance is included in convention registration. If any Booth Attendees plan to attend the convention sessions, please submit a convention registration form to avoid being charged twice.





# 2023 Convention Program Advertising Form



## Ad Selection:

- |   |   |
|---|---|
| <input type="checkbox"/> <b>Inside Front Cover (5.5"W x 8.5"H)</b><br><i>Member: \$600, Non-Member: \$700</i> | <input type="checkbox"/> <b>Inside Back Cover (5.5"W x 8.5"H)</b><br><i>Member: \$600, Non-Member: \$700</i>    |
| <input type="checkbox"/> <b>Outside Back Cover (5.5"W x 8.5"H)</b><br><i>Member: \$600, Non-Member: \$700</i> | <input type="checkbox"/> <b>Full Page - Interior (5.5"W x 8.5"H)</b><br><i>Member: \$500, Non-Member: \$600</i> |
| <input type="checkbox"/> <b>Half Page (5.5"W x 4.25"H)</b><br><i>Member: \$350, Non-Member: \$450</i>         | <input type="checkbox"/> <b>Third Page (5.5"W x 2.8"H)</b><br><i>Member: \$250, Non-Member: \$350</i>           |

**Please note:** All ads are bleed ads. Artwork must have .125" trim (cutting tolerance) on all sides for bleeds. If artwork does not have .125" trim on all sides, ad will run with a white border instead of bleeds.

Company Name: \_\_\_\_\_ Contact Person: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Website: \_\_\_\_\_

Advertising Agency (if applicable):

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Please submit all ads to Libby Gardner at [Libby@PIAIndiana.com](mailto:Libby@PIAIndiana.com).  
Ads must be received by **March 31, 2023**.

**Please complete payment information on page 1.**

**By submitting this form, you agree to the following terms and conditions:**

1. Cancellations may not be made by the advertiser or advertising agency after the submission date of March 31, 2023.
2. Changes or adjustments to ads cannot be guaranteed by PIA if requested after the submission date of March 31, 2023. Changes will only be made if reasonable and if time allows based on PIA's discretion.
3. The Publisher will assume responsibility for errors caused by the printing or production process if your ad is significantly different from the furnished, valid proof.
4. The Publisher assumes no responsibility for the content of advertising. Opinions stated in advertising are solely those of the Advertiser. The Publisher reserves the right to reject any advertisement.
5. If you do not pay in advance, you will be invoiced at the time of ad placement. All payments are due prior to March 31, 2023.



# 2023 Convention Sponsorship Form

## Premier Sponsorship - Tradeshow Lunch (\$2,500 Member, \$3,400 Non-Member)

- Sponsorship of Tradeshow Lunch on Thursday with Logo displayed at the event and verbal recognition
- Logo or company name featured on promotional materials, in convention program, and on lunch program
- Three (3) complimentary full convention registrations - Complete registration form on page 2
- Website link on convention schedule and convention sponsor webpages

## Premier Sponsorship - Keynote Lunch (\$2,500 Member, \$3,400 Non-Member)

- Sponsorship of Keynote Lunch on Friday with Logo displayed at the event and verbal recognition
- Logo or company name featured on promotional materials, in convention program, and on lunch program
- Three (3) complimentary full convention registrations - Complete registration form on page 2
- Website link on convention schedule and convention sponsor webpages

## Convention Packet Sponsorship (\$1,750 Member, \$2,250 Non-Member)

- Logo imprinted on convention registration packets handed to each attendee (acrylic enclosed folder)
- Logo featured in convention program
- Website link on convention sponsor webpage

## Name Badge Lanyard Sponsorship (\$1,750 Member, \$2,250 Non-Member)

- Company name imprinted on name badge lanyards
- Logo featured in convention program
- Website link on convention sponsor webpage

## Tradeshow Bag Sponsorship (\$750 Member, \$1,000 Non-Member)

- Logo imprinted on the bags handed out for the Tradeshow on Thursday
- Logo featured in convention program
- Website link on convention sponsor webpage

## Thursday Night Social Event (\$500 Member, \$600 Non-Member)

- Sponsorship of Thursday Night Social Event at the hotel
- Logo or company name featured on promotional materials, in convention program, and at the event
- Website link on convention schedule and convention sponsor webpages

## Session Sponsorship (\$350 Member, \$500 Non-Member)

- Sponsorship of one (1) 1.5 hour education session (selection made after StarPartner session selections are made)
- Logo or company name featured on promotional materials, in convention program, and at the event
- Website link on convention schedule and convention sponsor webpages

*There are multiple sponsorship opportunities for these items.*

Company Name: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Website: \_\_\_\_\_

**Please complete payment information on page 1.**

